

F05 Course Deferment Request Form

Deferment will be approved only under compassionate and compelling circumstances. Students must submit the **evidence of compassionate and compelling circumstances** together with this application to support their claim. If the student goes overseas or returning to their home country during this time, **confirmed air tickets** must also be submitted.

Please Note:

- Deferment may affect the course end date and future course commencement dates. This may lead you to apply for an extension of student visa to complete the course(s).
- The units that you will miss during deferment are subject to availability. AIE may or may not be able to offer these units upon your return and you may need to make other arrangements to complete them.

First Name			
Last Name			
Date of Birth		Student ID	
Residential Address			
Email			
Current Course			
Reason for Deferment			
	Evidence Attached Yes / No		
Deferment Dates	From: _____		To: _____
Student Declaration:			
I declare that the information provided above is true and correct. I understand that if deferment is granted, my payment plan will not be altered or affected. I also acknowledge that even though AIE may approve my application for Deferment of Studies, the Department of Home Affairs (DHA) may not do so.			
I have been advised to contact DHA regarding any visa changes hereafter.			
Student Signature		Date	
Office Use Only			
Received By:		Date:	
Course Fees up to date? Yes / No	Checked by:	Date:	
Is the Deferment Approved?	Yes / No	Approved By	
Deferment Start Date		Deferment End date	
Course end date be affected?	Yes / No / NA	If Yes, new course end date	
Is the future course(s) commencement date affected?	Yes / No / NA	Is the SMS updated to reflect the change?	Yes / No / NA
Is the CoE/s adjusted to reflect the change?	Yes / No / NA	Is the outcome communicated to the student?	Yes / No
Processing staff		Signature	Date